

Southeast Polk Dollars for Scholars

March 20, 2024 6pm

Southeast Polk District Office

Meeting called to order at 6:00pm by Lori. Quorum Present.

- **Members in attendance:** Lori Slings, Linda Johnson, Carrie Sponheim, Belina Rinehart, Jenny Rinehart, Kevin Bennett, Stephanie Groom, Darell Butcher, Amy Larson, Angie Shannon (zoom), Eric Carr (zoom), Robin Norris (zoom), Kelly Simmons (zoom).

Approval of the minutes: Minutes from February 2024 meeting. No corrections needed. Motion to approve--Belinda . Second--Kevin.

Treasurer Report: *Motion to approve by Linda. Second by Belinda.*

- Kevin provided a detailed financial report to each board member present and via email to the board.
 - A list of scholarships that have negative fund balances was provided--contact will be made with those organizations.

Committee Reports:

A. Events

- a. 2024 Fundraiser Event: Date has been set for October 5, 2024 at Prairie Meadows.
 - i. Kevin will provide the check for the deposit to hold the venue. Stephanie will get the contract to Lori to approve/sign.

B. Scholarship

- a. Scholarship Application Process (Carrie):
 - i. Meeting on April 9th. Time adjusted to 6:15pm at Altoona Methodist Church
 - ii. Survey was sent to applicants to give DFS feedback for scholarship applicants
 1. 22 responses so far
 - a. Most difficult area based on survey responses--writing an essay and getting a reference.
 2. Plan of action: provide an example essay to Darell; he will add this to the senior advisement lesson in January/February each year.

C. Scholarship Recognition Night:: Event will be held on May 8, 2024 at 7pm.

- i. Board should arrive by 6pm.

D. Grant Update--Motion to approve an advanced purchase of a laptop & square terminal by Robin, second by Eric.

- a. Kevin submitted a grant to Meta to assist with purchasing items to assist with our auction event each year. Grant total request was \$11,000
 - i. \$1500 auction software
 - ii. \$4500 laptops (3 total)
 - iii. Remainder of grant money for stationary and mailing

E. SEP Hat Day (Belinda)--As of today, \$1453.43 has been raised (2 schools still holding the event).

F. Marketing--Marketing committee has had an initial meeting. Next meeting on April 6th and they create a marketing plan. Will focus on target groups: Students, parents, businesses, community.

G. Bylaws--Committee met and will need to propose an adjustment to the bylaws to include the language that adds the student liaison position to the SEP Dollars for Scholars board.

H. Student Liaison Update--Form will be going out to accept applications for the student liaison position.

I. Other Committee Reports--potential candidate to the board

- a. Amanda Webb: board was provided information regarding the interest of joining Dollars for Scholars
 - i. Motion made by Kevin to add Amanda Webb to our board. Linda seconded.
 - ii. Eric will reach out to Amanda to invite her to the April 17th meeting.

Old Business:

- A. Welcome to our new group members--Amy Larson and Kelly Simmons!
- B. Email Etiquette--when sending emails try to avoid using an old email thread to start a new topic. New topic--new email thread. This will help keep everyone organized!

Other:

- a. Technology Update: Kevin Bennett
 - i. Preview of an online auction platform.
- b. Next meeting: Wednesday, April 17, 2024 at 6pm in the SEP District Office board room.

Belinda made a motion to adjourn at 6:43pm, Linda seconded.