

Altoona Elementary PTA
Meeting Minutes
Sept 9, 2019

Attendees: Dawn Roberts, Amanda Mertz, Amanda Hintz, Tiffany Capps, Jennifer Houlette, Mary Yepsen, Andrea Koppin, Sarah Allsup, Elizabeth Moore, Cari O'Sullivan, Beth Webb, Jacque Dilks, Kristy Litwiler, Hilary Fields, Sara Brummel, Jessica Sporleder, Megan McLennan, Steve Stotts, Officer Melodee Tufts, Stefanie King

1. Call to order
2. Welcome/Introductions
3. Approve 2019-2020 PTA Secretary selection: Dawn Roberts- approved
4. Approve May minutes -motion approved
 - a. Motion to approve-Steve Stotts
 - b. 2nd motion- Sara Brummel
5. Principal's Report (Steve Stotts)
 - a. Count: students 372 (k-5), 48 (pre-k) and staff -70
 - b. FAST reading assessments starts 9/9/19
 - c. Red, white and blue day, 9/11/19
 - d. Homecoming
 - i. Thursday Sept 12- Parade
 - ii. Friday, Sept 13- black and gold day Friday, pep assembly
 - e. student council election
 - i. candidate petitions/campaign starts 9/9/19
 - ii. election, Tuesday 9/17
 - f. school pictures, Friday Sept 20
 - g. No school- Monday Sept 23
 - h. PTA hospitality night, "Over the Top" Thursday, Oct 3 (4-8)
6. Teacher's Report
 - a. Megan McLennan- enjoyed Back to School bash
 - b. Liz Moore- what does PTA want from "teacher's report"
7. Committee/Coordinator Reports
 - a. Spirit Wear- Amanda Hintz/Dawn Roberts
 - i. Ideas welcome
 - ii. Orders go out mid-Oct and due Nov
 - iii. Facebook
 1. Vote on the design
 2. Spirit wear donations
 - b. Fundraising- Jessica Sporleder/Amanda Mertz
 - i. Fall Fundraiser- Boosterthon Fun Run
 1. Dates:
 - a. Pledging opens 9/30
 - b. Pep Rally 10/7
 - c. Event Run 10/16
 2. Volunteers needed day of run
 3. Classroom competition
 - ii. Restaurant Night-
 1. Over the Top, Oct 3
 2. Culvers, Nov 5

3. New opportunities: Urban Air, Salon
- c. Homeroom parents – Sarah Allsun volunteered
- d. Box Tops/Campbell's – Jacque Dilks
 - i. App vs paper tops
 - ii. Receipts (Walmart and Sams) forward to Box Top website (requirement: email matches)
 - iii. Nov 1, 2019- paper tops expired
 - iv. Yearly incentive- Magic show
- e. Hospitality – Jessica presented for Brooke Brinkmeier
 - i. Conference meals- SignUp Genius
- f. Book Fair-Amanda Mertz/Amanda Hintz
 - i. Arctic Adventure
 - ii. Dates:
 1. Oct 13- setup
 2. Oct 14- teacher preview
 3. Oct 15 and 17- book fair
 - iii. Teachers receive \$5 of \$20 purchase certificate (redeem Scholastic)
 - iv. Sign up Genius for fair volunteers
- g. Santa's Attic – Jackie Tewes
- h. Golf in the Halls – need to form event committee
 - i. Ideas welcome
- i. Warm Kids Warm Hearts-Kristy Litwiler
 - i. Drive: Sept 30- Oct 14
 - ii. Executive Cleaners will be cleaning attire as well as drop site
 - iii. Drop sites being organized- 16 different sites
 - iv. Volunteers needed, checking with various clubs
 - v. Location changed to district office
 - vi. \$1500 grant received for 2019-2020
 - vii. Contact Kristy Litwiler for volunteer opportunities/dates
- j. Social Media- Stephanie King
 - i. PTA members/officers - introductions posted on Facebook
 - ii. Open to any communications
- k. Wish List – Jessica Sporleder
 - i. Teachers/parents wanting to add to wish list- contact Jessica Sporleder, Steve Stotts, or Kacie Lane

Break – drawing for \$50 Hy-Vee Gift Card - - ** WINNER JACQUE DILKS **

8. Treasurer Report (Sara Brummel)
 - a. Approve May financials – motion approved
 - i. Motion to approve- Steve Stotts
 - ii. 2nd motion- Kristy Litwiler
 - b. Approve June financials- motion approved
 - i. Motion to approve- Steve Stott
 - ii. 2nd motion- Kristy Litwiler
 - c. Review of 2019-20 budget
 - i. Differences are highlighted
 1. Income adjustments
 - a. Spirit wear reduced
 - b. Booster-a-thon added
 - c. Increased Santa's Attic

- d. Math-a-thon
 - e. Golf in the halls
 - f. Silly string
 - g. Box top
 - 2. Expenses adjustments
 - a. Booster-a-thon
 - b. 5th grade field trip- cancelled, tba
 - c. hospitality
 - d. RAMS way
 - e. Reflex Math
 - f. Library/School Improvements
 - g. Landscaping
 - h. Warm Kids/Warm Hearts
 - i. Playground Improvements/Equipment
 - d. Approve 2019-20 budget – motion approved
 - i. Motion to approve- Steve Stotts
 - ii. 2nd motion – Amanda Mertz
 - e. Approve July- motion approved
 - i. Motion to approve- Steve Stotts
 - ii. 2nd motion – Amanda Mertz
 - f. August financials- motion approved
 - i. Motion to approve- Steve Stotts
 - ii. 2nd motion- Amanda Hintz
- 9. Old Business
 - a. Compare bank statement with treasurer's financials- Stefanie King volunteered
 - b. Move Oct meeting due to conferences
 - i. Oct 7th
 - ii. Stefanie King, fill in for treasurer
- 10. New Business
 - a. Next PTA meeting – October 7th
- 11. Adjourn