

## **Delaware PTA Meeting October 6, 2020**

### **Members Present:**

Charley Bogwill, Elise Miller, Rorrie Stapes, Dorene Gallant, Annie Peyton, Lindsey Klein, Niki Anderson, Jodi VanWyk, Erin Olearnik, Krystal Drumheller, Carrie Naber, Heidi VanCleave, Kevin Walker

### **Introductions:**

The meeting was called to order by Krystal at 6:32 PM.

### **Secretary's Report – Carrie Naber**

Secretary's report of the September 2020 meeting minutes passed by majority board vote posted to the Delaware PTA web page <https://www.southeastpolk.org/school/delaware-elementary/pta/>.

### **Treasurer's Report**

- Review September Financials
- \$8327 from BoosterThon revenue
- \$75 PTA Due cash and Venmo
- \$55 in misc. donations
- \$5502.98 BoosterThon
- \$3724.03 staff supplies
- \$68.88 Microwave for staff
- \$38,466.24 regular account balance
- \$39,979.65 playground – does not included expenses for BoosterThon that we need to pay back; around \$35k once check to be paid to BoosterThon

### **Hospitality – Niki Anderson**

- Book Fair – 19-23 of Oct
  - Terri is helping out due to PTA unable to be in the school
  - Mostly online options/cases delivered to school
    - Parents can set up e-wallets for kids
    - Terri will pull books for kids who make wish list from e-wallets
    - No sure if she will collect cash or just use the e-wallet
    - Can have books sent to home
    - Create google docs in what to do and how to do it
  - Scholastic dollars were expiring – teachers put together wish list and purchased books using those scholastic dollars
  - Looking to provide teacher wish list to parents
- Cares and Concerns
  - Mrs. Carlson – mother in law
  - Erin Wilcox – father in law
- Teacher Request – Microwave for Teachers Lounge
  - Need of another in the kindergarten and first grade wing – Niki to pick up another microwave
  - Kevin to determine where to place
- Conference Meals
  - Process of selecting options – In the Bag, Jersey Mikes working on pricing
    - Elise to reach out to owner of Jersey Mike's to see if we can get a discount
    - Dorene has worked with Spring Creek conference meals and went to Raisin Canes
  - Mr. Walker approved for PTA members (2) to bring in conference meals

### **Family Activities – Annie Peyton**

- Donuts with Santa – drive through event

- Wrapped donuts from Sam's
- A&E donating juice/milk – have not heard back from contact
  - Dorene has reached out to her contact about process and see if there's anything we can do to move this along
- Possible goodie bags to hand out with drive-thru event
- Crafts for event to take home
- Needs 5013C card for donations
- Quantities for 2020 – around 150
- Santa may be able to visit – Krystal to send Annie information from last year's contact

### **Fundraising – Elise Miller**

- Boosterthon – Review of Program
  - Bring in about \$4500 - \$5000 for playground fund
  - Discuss Use of Boosterthon 2021-2022 – Vote Yes/No
  - Proposed Date: September 7 – 15, 2021
- Discuss Various Options - Vote
  - Full Service: What you have done the last few years
    - Booster Team on campus takes care of all program logistics
    - Your Job: Communication with families/teachers
    - Percentage keep is a sliding scale - starts at 50% & base cost \$2,000
  - Shared Service:
    - Booster team does your Pep Rally and Event Day for you
    - Delaware volunteers would:
      - pack and deliver prizes daily
      - communicate with teachers and families to promote program
    - Percentage keep starts at 60% & base cost of \$2,000
  - DIY (Do it Yourself) Service:
    - Booster provides prizes/flyer shipment & funrun.com
    - Delaware volunteers would do the Pep Rally, Team Days, and Event Day
    - Percentage keep starts at 70% and base cost of \$1,000

#### Notes from group discussion:

- Kevin – having Booster Thon on site is a great benefit for helping out and creating excitement about the event
- PTA to help out more and step down to Shared Service
- Krystal to connect with Clay PTA president to see how to best utilize fun run not using Booster Thon; much higher take home if we do it ourselves
  - Need a large commitment from PTA volunteers – how many volunteers and time commitment
- Elise to do some research and put together information for next meeting
- <https://www.getmovinfundraising.com/> - Charlie provided link during meeting
  - Look into this organization for future fundraising

#### Schedule for 2020-2021

- Spirit Nights
  - October 27 Raisin Canes
  - November 23 – Pizza Ranch
    - 10% all sales plus all tips goes back to PTA
    - We can put out jars

- No need to bus tables
    - Possible take and bake fundraiser – may no move forward due to so many fundraisers going on; just stick with spirit night
    - All day events
    - Dining and carryout
  - December 14 – Panda Express
    - Looking for definite answer
    - All day events
  - January - Culvers
  - Claxtons/Sugar Shack – March - TBD
  - April – Iowa Cubs – TBD
  - Iowa Wild - TBD
  - May – Over the Top
- Upcoming Fundraiser
  - November 2 – 15 – Butterbraid Sales
    - All information sent out to teachers to share with parents during conference time
    - Elise will also send out to the parents
    - Determine what contact information is needed for online orders for students and parents
      - Determine what information needed for online system to third party
        - Tell parents to go to platform and enter information, if they want to participate
      - Still have paper order option
  - November 30 – December 4th – DoubleGood Popcorn Sales
    - Orders ship directly to houses

### **New Business**

- Review
  - Potentially share a monthly update via Infinite Campus to parents with updates from PTA information – Dawn to send out
  - Elise to provide Krystal her list of activities
  - Send Krystal a list of items to include – provide information to Krystal prior to the 25<sup>th</sup> of the month
- Membership Drive: \$5
  - Venmo Account Established @delawareptasep
- Box Tops
  - Ideas Welcome

### **PRINCIPAL’S / TEACHER’S UPDATE**

#### Erin Olearnik - Teachers Update:

- thank you to parents for their patience during this trying time
- Kids and teachers are happy to be back

#### Mr. Walker – Principals Update

- Kids are doing great at following new protocols and wearing masks
- Board is committed to getting everyone back 100%
  - Targeting November 2 date; late October or early November
    - October 15 board will vote
    - 100% online will still be an option
  - Bondurant and Ankeny are going back 100%
  - Challenge is still social distancing - would need to break out a class or grade level
  - Some classrooms and grade levels that we will need to breakout to smaller groups

- Recommendations and preferred are face masks as opposed to just shield or gator
  - If closer than six feet and positive using only face shield and gator than whole class would need to quarantine
  - Not sure if gators provide the same amount of protection as a face mask
- Looking at keeping specials
  - Utilizing lunchroom/art room – challenge is disinfecting in between
  - At current 50% capacity:
    - K/1<sup>st</sup>/2<sup>nd</sup> grade – utilizing lunchroom for these levels for lunch time
    - Remaining grades eating in classrooms
    - Working well for the time being

Meeting adjourned at 7:45 PM.

**NEXT PTA MEETING: TUESDAY, NOVEMBER 3 @ 6:30-7:45 PM TBD EITHER VIRTUAL OR BAND ROOM**