

# Delaware Elementary PTA Meeting Agenda

## November 1, 2022 @ 6:30 – 7:45 PM

### Members in Attendance:

Elise Miller  
AJ Tilus  
Becky Sapp

Jennifer McCoy  
Tiffany Christensen  
Carrie Naber

Lacy May  
Courtney Whittington  
Valerie Mullin

### **Introductions**

- Call to order by Elise Miller at 6:33 pm

### **Secretary's Report** – Carrie Naber

- Secretary's report of the October meeting minutes passed by majority board vote and has been posted to the Delaware PTA web page

### **Treasurer's Report** – Sarah Crispen

- Review October Revenue and Expenses and Account Balances
- \$873 in returned checks for cookie dough fundraiser (show up as an expense) hope to recoup some of this loss by reaching out to individuals
- General fund: \$31,049.87
- Playground fund: \$40,682.70
- Reimbursement Form: required along with receipts
  - Ensure all information is filled out completely
  - All reimbursement checks will be placed in mailboxes in the office

### **Hospitality** – Courtney Whittington

- Cares and Concerns: Megan Kinsey – grandmother passed away
- Teacher appreciation: Results of teacher survey
  - New popcorn maker, countertop icemaker – table discussion for now
  - Chelsea provided staff a Keurig machine – PTA to provide k-cups, disposable cups, etc.
- Staff meals: Fiesta – great hit for meal; In the Bag - ok
- December surprise for staff – wagon of goodies (snacks, drinks)

### **Book Fair** – Niki Anderson

- Book Fair
  - No update

### **Family Activities** – Lacy May

- December 3 – Donuts with Santa
  - Working on donut and juice donations
  - Sign up genius went out
  - Santa is confirmed \$150
  - Casey's in Altoona 10 dozen donuts
  - Sarah secured: 30 dozen donuts from Kum & Go
    - Need help picking up donuts on the West side (Friday night or Saturday morning)
  - Inflatables will be set up morning of – provided by Selby's
  - Carrie Schult – Bass Pro for crafts (not sure if we are able to get crafts this year)
  - Scratch ornaments were a huge hit
  - Need to purchase juice – 200 to 250 – Sunny Delight at Sams Club
  - Hot cocoa donated from Hy-Vee (cups as well)
  - \$100 QT gift card donated
  - Elise and AJ – photographers
  - Lindsey Klein – Printable letter to Santa and coloring sheets
  - Apparel: online sales but still have an option to sell what we have in stock (possibly stocking hats)
  - Card My Yard – for sign outside – waiting on response
  - Looking for a large chair for Santa
  - Possibly dress up – elves
  - Possibly set up on Friday evening
- Bingo Night
  - March 24 – more information to come – online auction
  - Need help securing items for online auction

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### **Fundraising – Elise Miller**

- Ram-A-Thon Fundraiser
  - April 14 - 28 (pledge time)
  - Event on April 28
  - Running, walking, yoga, DJ, basketball
  - Snack and water stations
  - Online platform as last year – RallyUp
  - Daily Challenges and teacher awards
  - T-shirts drawing/design competition in December, color for each grade
  - Experience prizes – any ideas provide to Elise
  - Sign up genius for volunteers
  - Reverse tie-dye teacher shirts
  - Looking for sponsor for t-shirts
    - Different sponsor levels
- ButterBraid Fundraiser
  - Starts next week
  - Sales November 8 -22
  - Count day on November 22
  - Orders due on November 28
  - Pickup December 14 – 4:30 pm – 6:00 pm
  - Look at changing protocol for submitting of envelopes for orders/money
- Scheduled spirit nights
  - November- 30th Planet Smoothie 3-6pm
  - December- 8th The Cove
  - January- 24th Texas Roadhouse (hopefully Altoona location, if open, otherwise Urbandale)
  - February 20th- Arby's (Altoona)
  - March- 21st Urban Air
  - April- Nothing (Focus on Ram-a-Thon)
  - May- Over the Top
    - VIP scoopers (teachers)

### **OLD BUSINESS**

- Reminder: Pay Membership Dues to Treasurer
  - \$5.00 annual membership fee (each member will receive a window decal sticker)
    - Paid by cash, check to Delaware Elementary PTA or Venmo @sepdelawarepta
- Interact Club Contact
  - Advisor Gabe Young
  - [Gabriel.young@southeastpolk.org](mailto:Gabriel.young@southeastpolk.org)

### **NEW BUSINESS**

- Email Sent to Teachers
  - Asking for Volunteers for additional support that may not be able to come assist at events
- Spirit Wear Sales
  - Holiday Design Approved
  - 1 other Design will be sent
  - Direct ship to homes

### **PRINCIPAL / TEACHER UPDATE**

No update

**NEXT PTA MEETING: TUESDAY, DECEMBER 6th @ 6:30-7:45 PM IN LIBRARY (FREE Child Care Available)**