

Delaware Elementary PTA Meeting Agenda  
August 9, 2022 @ 6:30 – 7:45 PM

**Attendance:**

Krystal Drumheller	Megan Kinsey	Allyvia Von Annen	Valerie Mullin
Sarah Crispin	Lacy May	Callie Avon	Liz Young
Carrie Naber	Elise Miller	Randy Crimmins	Courtney Whittington
Brooke Caves	Kari Schult	Susan Crimmins	Chelsea Clark

**Introductions**

- Call to order – Krystal 6:30 PM
- Special Guest: Kiwanis Club of Southeast Polk – Steve Siemens and Kevin Suntken - global organization volunteers
  - Meets 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of Month
  - Serve community and benefit youth of the area
  - Dictionaries – 4<sup>th</sup> graders, accessible playground – Clay Elementary
  - \$6,000 Mitchellville Elementary Library
  - What could they do for Delaware: commitment \$10,000 for STEM room; golf ball drop – September 24 Terrace Hill Golf Course 3 PM
  - Sell tickets – golf ball drop and mini golf tournament and business sponsorship
  - PTA at golf ball drop; set a goal to sell a 1,000 golf balls; invite friends; help sell balls at SEP sports events, grocery stores and other appropriate places
  - Organize a mini-golf team
  - Be excited about what you can do to help us be successful
  - Flyers with CR code to fill out form at website – Steve and Kevin will connect with Elise
  - Working with company in California that handles the logistics of golf balls
  - All proceeds minus prizes will go back to Delaware PTA – hoping to get prizes covered by a third party
  - STEM room – furniture, technology, and equipment for school/students – splats, 3D printer, green screen,
  - Do not need to be present to win
  - Back to school night – have a table to help sell tickets – August 22
  - Key Club (Kiwanis high school club), Black and Gold Night
  - On website ability to purchase a team for mini golf
  - They will give us physical tickets and provide a date of when we'll need those back prior to ball drop

**Secretary's Report** – Carrie Naber

- Secretary's report of the May meeting minutes passed by majority board vote and has been posted to the Delaware PTA web page

**Treasurer's Report** – Sarah Crispin

- Review Proposed 2022-2023 budget and approval process
  - Butter Braid – confirm profits and expenses – change to
    - \$10,000 sales
    - \$5,000 expenses
  - Still need to add profit from silent auction
  - Need to up cookie dough sales to \$20,000; \$5,000 expenses; \$15,000 profits
  - Playground Fund: \$23,681.85 (still need to include Ram a Thon
  - General Fund: \$49,142.68 (includes Ram a Thon)
- Reimbursement Form Required Along with Receipts
  - Ensure all information is filled out completely
  - All reimbursement checks will be placed in mailboxes in the office
  - Teachers \$100 automatically
    - \$25 per meeting (max 2)
    - \$50 per event (max 1)
    - Total teacher reimbursement max \$200
    - Copies of all receipts
    - Need receipts by April 30 for reimbursement

**Hospitality** – Courtney Whittington

- Cares and Concerns: None at this time
- Schedule for 2022-2023
  - August – Back to School
    - Decorate the Teachers' Lounge – refreshing lounge, bulletin boards
      - Theme: Top Gun theme "It's not about the plane it's about the pilot"
      - "I feel the need, the need to lead"
    - Welcome Gift to New Delaware Teachers
      - Working on something for all teachers plus a little extra for new teachers
    - Stock the Teacher's Lounge

- Sign Up at Unpack Your Backpack Night
  - Sign Up via sign up genius
- October - Conferences
  - Stock the Teacher's Lounge
    - Sign Up via sign up genius
  - Conference Meals Provided
- March – Conferences
  - Stock the Teacher's Lounge
    - Sign Up via sign up genius
  - Conference Meals Provided
- May – Teacher Appreciation Week
  - Stock the Teacher's Lounge
    - Sign Up via sign up genius
  - Celebrating Teachers & Staff during Teacher Appreciation Week
    - Survey coming out to see what teachers would like for this week
    - Silverware – plastic cutlery

#### **Book Fair – Niki Anderson**

- Book Fair Outlook 2022
- In person this year October 11 – 13 and March 7 – 9

#### **Family Activities – Lacy May**

- Schedule for 2022 – 2023
  - December 3 – Donuts with Santa
    - Activities, photography, donuts
    - Saturday in December
  - February – Parents Night Out Silent Auction
    - Sub-Committee Needed
    - Rental – still researching – potentially Copper Creek or Brick and Ivy and Elks Lodge - Allyvia Von Annen will look into Copper Creek and Elks Lodge and work with Lacy and Chelsea
    - Looking for larger items for donations/baskets
    - Brook Run Pirate House – timeshare experience?
  - March 24 – Bingo with Teacher Experience & Grade Project Silent Auction

#### **Fundraising – Elise Miller**

- Schedule for 2022 – 2023
  - Fundraisers
    - August 4 – August 8 – DoubleGood Popcorn
      - Profit: \$369.50
    - September 19 – 29 Cookie Dough Sales
      - September 19 – large teacher meeting before school starts 8:00
        - Count and tally day – 10/3/2022 (good on volunteers)
        - Cookie dough delivery 10/26/2022 between 2:15 – 4:00
        - Parents pick up 4:30 – 6:00; will need help with parent pick-up on October 26
        - 5<sup>th</sup> graders sales will go towards year end celebration
        - Prizes will be sublimated t-shirts for anyone that sells 20 boxes, name on back 25 boxes, \$100 Nike gift card
        - 500 boxes sold school wide - \$100 gift card for individuals that sell 50 boxes themselves (could change)
        - Teachers will also get a sublimated t-shirt for attending the meeting, giving updates and being involved
        - Goal – if 200 kids sell 10 boxes each, our profit would be \$24,000 before prizes
    - November 8 – Butter Braid Sales
      - Tally/count days 11/22/22 – 8:45 AM – 12:00 PM
      - Submit orders 11/28/22
      - Butterbraid delivery 12/14/22 – between 3:15 – 4:00 PM
      - Butterbraid pick-up 12/14/22 between 4:30 – 6:00 PM
    - April – Delaware Ram Run
      - 4/14/23 – 4/28/23 – Pledge Window
      - 4/28/22 Ram-A-Thon Event
      - Sponsors needed for shirts
        - Levels with by \$300, \$200 and \$100
    - May – Human Sundae
      - Human Sundae Coin Drive (date based on spirit night from Over the Top)

- Spirit Nights
  - September –
  - October – 15 – 16 Posey and Jets
  - November – Iowa Wild (5<sup>th</sup> grade sing national anthem)
  - December –
  - January –
  - February –
  - March –
  - April –
  - May – Over the Top
  - June –
  - July –
  - August –

#### NEW BUSINESS

- Unpack Your Backpack Night (Monday, August 22 – 4:30p to 6p)
  - PTA will be in the gym
    - How many tables are needed?
      - Kiwanis
      - Spirit Wear (Vandalia will do fall, looking for another winter online order)
      - Fundraising
      - Family Activities
      - Hospitality – sign up Genius for Stocking the Lounge
    - Sign up for a chance to win a school supply box – extra one in the office
    - Drop off to Donate to Stock the Teachers' Lounge
    - Upcoming Events
    - Sign Up to Join the PTA & subcommittee
    - Photo Prop Area
    - School Supply Drive – event on Facebook
    - Spirit Wear Sales
      - Very Limited Number of Items
  - Backpack Buddies
    - Volunteer has already signed up
  - Membership Drive
    - \$5.00 annual membership fee (each member will receive a window decal sticker)
      - Paid by cash or check to Delaware Elementary PTA
      - Sign up at a meeting, unpack your backpack night, or send with your child for the office

#### PRINCIPAL / TEACHER UPDATE

Principal – check for Reflex math – due end of September – Sarah to write check tonight (8.09.2022)

Preschool – handled by Jackie White – only one preschool teacher in Delaware

**NEXT PTA MEETING: TUESDAY, SEPTEMBER 6th @ 6:30-7:45 PM IN ROOM 4 (FREE Child Care Available)**