

# AGENDA

## Altoona Elementary PTA Meeting

### September 2021

Attendees: Dawn Roberts, Jessica Sporleder, Amanda Hintz, Amanda Mertz, Morgan Miller, Bev Kirchner, Sara Brummel, Megan McLennan, Brooke Brinkmeier, Jen Houlette, Beth Webb, Marie Gaudette, Liz Moore, Zach Swanson, Stephanie Scheer, Marie Gaudette

1. Call to order
2. Welcome/Introductions
3. Approve May minutes- approved
  - a. Motion to approve- Beth Webb
  - b. 2<sup>nd</sup> Motion- Bev Kirchner
4. Treasurer's Report
  - a. Approve May, June, July, and August financials- approved
    - i. Motion to approve- Sara Brummel
    - ii. 2<sup>nd</sup> Motion to approve – Brooke Brinkmeier
  - b. Review/Approve 2021-22 Budget- approved
    - i. Motion to approve- Bev Kirchner
    - ii. 2<sup>nd</sup> motion to approved-Steph Scheer
5. Principal's Report
  - a. introduction by Morgan Miller
6. Teacher's Report-
  - a. Survey: questions, comments, concerns:
    - i. Thank you for enrichment money, Scholastic News, etc..
    - ii. Questions: are we going to continue with classroom parties - -table this convo
    - iii. New ideas/suggestions: keep up the good work
7. Committee/Coordinator Reports
  - a. Membership
    - i. Participation challenge to encourage PTA involvement- points assigned for meetings, volunteering, sponsorship, etc...
    - ii. Points will go towards student classrooms. Once the class hits 200 points, they will get to choose a reward
  - b. Spirit Wear – Amanda Hintz/Dawn Roberts
    - i. 63 orders (compared to 103 orders compared to 2020)
    - ii. Made \$587.85 (compared to \$1054 to 2020)
    - iii. Delivered the week of Sept 27
    - iv. We bought 5 t-shirts to meet the minimum requirement per design
  - c. Homeroom parents
    - i. Coordinator role needed
    - ii. Polled teachers: what are they looking for regarding classroom parties:
      1. Pending response
  - d. Hospitality
    - i. August- stock the fridge

- ii. Oct- conference meals (1 catered/1 volunteered)
    - iii. Completing the calendar
  - e. Book Fair
    - i. Oct 14 and Oct 19<sup>th</sup>
    - ii. Sign-up Genius for volunteers
  - f. Santa's Attic
    - i. Friday, Dec 10
  - g. Warm Kids Warm Hearts
    - i. Drive starts Sept 27-Oct 8
    - ii. Bins located at all elementary schools and various other businesses
    - iii. Sort date Oct 15<sup>th</sup>
    - iv. Sign-up Genius for sorting volunteers
  - h. Social Media
    - i. Booster-thon communication will go out weekly
  - i. Fundraising
    - i. Altoona Fun Run
      - 1. Pep rally held Wed, Oct 13
      - 2. Fun Run will take place on Friday, Oct 27
        - a. Outside, 2 tracks, 2 classrooms at a time
      - 3. Incentives to reach monetary goal- ideas welcome!
    - ii. Shirts
      - 1. 5<sup>th</sup> graders will vote on the Fun Run shirt design
    - iii. Restaurant Nights
      - 1. Over the Top- Oct 7, 4:00-8:00 pm
    - iv. Golf in the Halls
      - 1. Nothing to report
    - v. Cookie Dough
      - 1. February date
- 8. New Business
  - a. Field trips
    - i. Currently on hold
  - b. Homecoming parade
    - i. PTA involvement- TBD
  - c. Secretary Office Position- vacant
    - i. Duties:
      - 1. Meeting notes
      - 2. Record retention
    - ii. Nominations
      - 1. TBD
  - d. Homeroom Parent Coordinator- vacant
    - i. Nominations
      - 1. TBD
  - e. Restaurant Night Coordinator
    - i. Nominations
      - 1. TBD
  - f. Gaga Ball Pit maintenance – school responsibility

- g. Copy Machine- jamming bc of humidity
  - i. School will purchase a humidifier
- h. Thank you cards from scholarship recipients

9. Next PTA meeting- Oct 11<sup>th</sup>

10. Adjourn